

#5032

Public Notice - International Selection Procedure

Recruitment of an Assistant Technician without degree (employment contract)

FCiências.ID/2025/MARE/7

FCiências.ID - Associação para a Investigação e Desenvolvimento de Ciências, through its President of the Administration Board, hereby announces the opening of an international call for the recruitment of an Assistant Technician, of the FCIências.ID Science and Technology Management Career, within the scope of the project MOPPA: Aquisição de serviços para contratação do MARE no âmbito do Programa MOPPA (Bivalves) (Ref. CPS57/2024), financed by National public entities (IPMA), in the form of a(n) full-time indefinite duration fixed-term employment contract, according to the Portuguese Labour Code and complementary legislation.

I. Admission Requirements

Portuguese nationals, foreign and stateless persons may submit applications to this selection procedure, provided they hold the 12th grade* in Sciences or similar areas, have specialised skills and/or expertise in the field of ... (or associated fields, and fully comply with the following requirements:

- a) Experience identifying fish and marine invertebrate species - information provided in the CV and/or in the motivation letter;
- b) Experience boarding commercial vessels - information provided in the CV and/or in the motivation letter;
- c) Experience boarding research vessels - information provided in the CV and/or in the motivation letter;
- d) Experience in biological sampling of fish and marine invertebrate species - information provided in the CV and/or in the motivation letter;
- e) Ability to work on a computer, using Office (Excel and Word), and the ability to learn and enter data into different databases - information provided in the CV and/or in the motivation letter;
- f) Fluency in Portuguese - information provided in the CV and/or in the motivation letter.

* Please note that Degrees obtained in foreign countries need a Portuguese Recognition issued by a Portuguese high degree Institution, according to the [Decree-Law nr. 66/2018](#), of August 16th and the [Ministerial Order nr. 33/2019](#), of January 25th. The presentation of such Recognition is mandatory for contract signature. More information can be obtained in: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>.

II. Preferential Requirements

- a) Physical strength sufficiently compatible with sampling work at auctions and aboard commercial fleet vessels, which involves lifting heavy objects (fish crates) - information provided in the CV and/or in the motivation letter;
- b) Ability to work aboard vessels (good endurance, tolerance, and the ability to easily adjust to the rocking and movement of the sea, reducing or eliminating symptoms of nausea and dizziness) - information provided in the CV and/or in the motivation letter.

III. Applicable Law

1. Portuguese Labour Code, as approved by Law No. 93/2019, of September 04th, in its current version (CT);
2. Administrative Procedure Code, as published in Decree-Law No. 4/2015, of January 7th, in its current version (CPA).

IV. Work plan

The work plan to be executed includes the following tasks:

1. Conducting laboratory work (namely biological sampling of species, preparing samples for age and maturity readings), as well as sample preparation and data entry into databases, among others.
2. Participating in fish auction sampling aboard vessels in the commercial fishing fleet, on field trips (including surveys), and aboard a research vessel.
 - Fish auction sampling is carried out in ports covered by the IPMA Algés (and lasts less than 1 day - round trip).
 - Work to be carried out on research vessels will be carried out aboard the IPMA's NI DIPLODUS.
 - Work aboard commercial fishing vessels is carried out on national vessels in the small-scale fishing fleet, namely the multipurpose fleet that uses trammel nets, operating in mainland Portuguese waters (daily departures, i.e., returning to the fishing port on the same day).
 - Field trips (including surveys) can be carried out in the area covered by the Algés IPMA.

The work plan is included in Tasks 3.1 (Bivalve beds) and 3.2 (Trammel nets) of the MOPPA project.

V. Composition of the Jury

The members of the jury are:

- President – Paula Chainho, Auxiliary Professor at FCUL and coordinator of this project at MARE;
- 1st Member of the jury – Miguel Gaspar, Coordinator Researcher at IPMA;
- 2nd Member of the jury – Maria João Correia, Resarcher at MARE in this project;
- 1st Alternate Member of the jury – José Lino Costa, Associated Professor at FCUL;
- 2nd Alternate Member of the jury – Ana Brito, Auxiliary Professor at FCUL.

VI. Place of work

Work will be developed at the facilities of Research Center MARE-ULisboa – Marine and Environmental Sciences Centre-ULisboa, in Campo Grande, Lisboa, Portugal, with frequent visits to IPMA in Algés, as well as in other locations for the implementation of the Work Plan.

VII. Contract Duration

The full-time indefinite duration fixed-term employment contract, is expected to start in October 2025, and will last until the Work Plan referred to in section IV is completed. It will have an expected duration until 31/12/2026, will not exceed the limits set in the RCD, including an initial experimental trial period of 30 days.

VIII. Monthly Allowance

The gross monthly salary corresponds to 1.074,14 Euros, on a full-time regime, which complies with one of the Levels of the Salary Table (NTS) for an Assistant Technician, in step 3 level 9, equivalent to the same level of the Single Remuneratory Table, as approved by Government Order No. 1553-C/2008, of December 31st, in its current version, on which legal discounts will apply, plus holiday and Christmas allowances, as well as food allowance in the amount and conditions set out for workers with a legal employment relationship under the Labour Code.

IX. Evaluation of applications

1. Failure to comply with the Admission Requirements implies the non-admission of candidates in absolute merit.
2. The final classification of candidates is given on a scale of 0 to 100%.

3. Based on the assessment of the candidates' curricular background, each member of the jury presents a justified proposal for admission (final classification equal to or greater than 75%) or exclusion (final classification below 75%) for each candidate, according to the evaluation criteria referred to in no. 4.
4. Evaluation of the relative merit of candidates, will rely on the following criteria:
 - a) Motivation letter – 10%;
 - b) Proven experience in fieldwork in fishing contexts – 40%;
 - c) Fluency in spoken and written Portuguese – 25%;
 - d) Knowledge of Excel and Word – 25%
 - e) Interview, if deemed necessary by the jury - 30%
5. The jury may decide to interview the 3 best ranked candidates [in criteria a) to d) of no. 4], for clarifications and improved explanations of curricular elements. If there is an interview, the sum of the classification obtained in the evaluation criteria a) to d) will correspond to 70% of the final classification and the interview will correspond to 30%.
6. The jury shall deliberate by means of a roll-call vote based on the evaluation criteria.
7. Minutes of the jury meetings are drawn up, summarizing all relevant elements considered by jury members, as well as their individual votes and justifications.
8. After completion of the evaluation process, the jury will draw up a ranking of successful candidates with their classifications.
9. Hiring will be decided by the Chairman of the Board of Directors of FCIências.ID, based on the final jury recommendation.
10. The candidates will be individually notified of the evaluation results by e-mail sent to the address indicated in the "Personal Data" section of the submitted form.
11. With the notification referred to in no. 10, the hearing phase of interested parties referred to in Article 121 *et seq.* of the CPA will begin, and last for ten working days.
12. The possible pronouncement of the candidate in a prior hearing must be addressed to the President of the jury and submitted in writing to concursos@fciencias-id.pt. The President of the jury will convene a jury's meeting to produce the final decision, within thirty working days.
13. Within five working days of the final jury decision, the Chairman of the Board of Directors of FCIências.ID will approve it and the candidates will be notified.
14. The communication between FCIências.ID (concursos@fciencias-id.pt) and the candidates will be electronic and will comply with the following rules:
 - a) At the time of electronic submission of any document - namely in the case of no. 12 - the candidates must generate proof of "sent message".
 - b) FCIências.ID will send an email message acknowledging documents received to the email address used by the candidates, within two working days.
 - c) In case of absence of a confirmation receipt by FCIências.ID – showing the possibility of technical problems that should neither be the responsibility of the candidate nor FCIências.ID - the candidates should contact FCIências.ID, with the proof referred to in point (a), to ensure delivery and proper receipt of the documents concerned.

X. Processing of personal data

1. FCIências.ID - Associação para a Investigação e Desenvolvimento de Ciências, as the responsible for processing the personal data, in accordance with the [General Data Protection Regulation](#), collects and processes the personal data requested in the context the job application, under paragraphs b) and c) of Article 6.1 of the General Data Protection Regulation (RGPD).
2. The personal data shall be kept for the period necessary for the execution of the purposes for which they are intended, and the processing and protection, in an appropriate and diligent manner, of the confidentiality and integrity of such data shall be ensured through appropriate technical and organisational measures.

3. Personal data may be transmitted to third parties, namely the entity funding the research project, solely for the purposes specifically established. In this sense, whenever necessary the transfer of personal data to countries outside the European Union and/or international organizations, compliance with the applicable legal provisions shall be ensured.
4. You have the right to request access, rectification, erasure, limitation of processing, the right to object and also data portability (if technically feasible) by sending an e-mail to: dpo@fciencias-id.pt. You also have the right to lodge a complaint with the National Data Protection Commission.
5. For more information, we recommend that you consult the Internal Rules of Data Protection of FCIências.ID - Association for Research and Development of Sciences at <https://fciencias-id.pt/>.

XI. Compliance with public policies

1. FCIências.ID actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or deprived of any right or exempt from any duty due to, inter alia, ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.
2. Under the terms of D.L. No. 29/2001, of February 3rd, a disabled candidate has a preference in equal classification, which prevails over any other legal preference. Candidates must declare their respective degree of disability, the type of disability and the means of communication / expression to be used in the selection process, under the terms of the above-mentioned diploma.

XII. Submission of Applications

1. The present call will be open from the 18th of August 2025 to the 29th of August 2025.
2. The application and all the required documents must be submitted in Portuguese or English.
3. Applications will be submitted online, through the electronic platform of FCIências.ID (<http://concursos.fciencias-id.pt>).
4. On the electronic platform, applicants will complete a mandatory section on Personal Data [name, address, date of birth, contact email, nationality and scientific identifiers] and upload files with the documents listed below:
 - i. Detailed *curriculum vitae* in PDF format - *mandatory*;
 - ii. A motivation letter clearly demonstrating that the candidate has an adequate profile for the position and fully complies with the Admission Requirements - *mandatory*;
 - iii. Digital copies of documents proving formal academic degrees required in the call or declaration of honor attesting a 12th grade education or higher, and/or other scientific and professional qualifications - original documents must be provided in case of actual recruitment - *mandatory*;
 - iv. Other documents that candidates consider relevant for the assessment of their scientific merit, or to declare the personal situation in the cases covered in section XI-2 of this Notice - *optional*.
5. By decision of the Chairman of the Board of Directors of FCIências.ID, candidates who do not submit the documents identified in no. 4 will not be admitted to the call. In case of doubts, the Chairman may also invite candidates to substantiate specific data or statements with official supporting documents, before accepting the candidates' submission.

This Public Note was approved by the jury on the 1st of August 2025.