**Identification of the fellowship type and vacancies**

Number of vacancies. Fellowship type is(are) open at the **FCiências.ID – Associação para a Investigação e Desenvolvimento de Ciências**, for the project/R&D institution “the project name/R&D Unit”*,* “grant agreement number”, funded by the Fundação para a Ciência e a Tecnologia, I.P. through national funds under the project programme (for example: Programme All Scientific Domains), under the following conditions:

1. **Scientific Area**: Scientific Area
2. **Admission requirements**: Indication of the required academic qualification and experience required in research and other admission requirements. Enrolment cannot be indicated here.
3. **Additional optional skills and qualifications**: Indication of the factors preferred
4. **Contracting requirements**: Presentation of the academic qualifications and/or diplomas. Enrolment in indication of the degree and/or non-degree course.
5. **Work plan**: To present a summary of the work to be developed in the framework of the fellowship and its main goals.
6. **Legislation framework**: Research Fellowship Holder Statute, in accordance with Law 40/2004, of 18 August, in its current version and the FCT Regulation for Research Studentships and Fellowships, in its current version (Reg. 950/2019 published in DR on 16th December: <https://dre.pt/application/file/a/127230968>, or at the FCT website: <https://www.fct.pt/apoios/bolsas/regulamento.phtml.pt>), and FCiências.ID Fellowship Regulation, as approved on 12th May 2020 (available at [Regulamento de Bolsas de Investigação Científica da FCiências.ID](https://fciencias-id.pt/sites/fciencias-id/files/Regulamento%20Bolsas%20FCiencias.ID%20%28V2%2C%202-11-2021%29.pdf)).
7. **Place of work**: The work will be developed at the denomination of the Research Unit and Institution where the work will occur under the scientific supervision of Professor Principal investigator name.
8. **Fellowship duration**: This position is initially opened for number of months months due to start in date. The fellowship contract may be potentially renewed for renovation period (for ex: until the end of the project | X months), in accordance with the provisions of Regulation of Research Fellowships from the Foundation for Science and Technology, I.P.
9. **Monthly allowance**: The fellowship amounts to € monthly income, according to [table values](https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf) of the fellowships awarded directly by the FCT, IP. The fellowship holder will have a personal accident insurance and can ensure the right to social security through adherence to the voluntary social insurance scheme, if not covered by any other social protection scheme, pursuant to *Código dos Regimes Contributivos do Sistema Previdencial de Segurança Social.*

The fellowship will be paid monthly by bank transfer.

Indicate possible Travel and Accommodation fees and/or Tuition fees, if applicable.

1. **Evaluation and selection process**: Candidates will be assessed by CV, motivation letter, Interview, other; indicate the values assigned to each method or its percentage weight. If the interview is optional, indicate the weight with and without the interview.

Applicants whose application is scored with a final classification of less than XX points are not eligible for granting a fellowship.

1. **Selection Committee**: Indicate at least 5 members: 1 President of the jury, 2 effective members and 2 alternate members.
2. **Publication/notification of results**: All the candidates will be notified by e-mail, sent by the call holder, with the selection meeting minutes enclosed.
3. **Deadlines**: This call for applications is open from Starting date to Ending date .
4. **Application:** Applications should be sent via e-mail to e-mail of the call holder, by attaching the following documents:
	1. Curriculum vitae;
	2. Certificate of completion of previous degree Note 1, 2;
	3. Other documents considered relevant.

1. **Processing of personal data:** FCiências.ID – Associação para a Investigação e Desenvolvimento de Ciências, as the controller under the General Data Protection Regulation, collects and processes the personal data requested in the context indicated in paragraph 14., under the legitimate interests in ensuring the award of the research fellowship to candidates with the indicated profile.

The personal data will be kept for the period necessary for the execution of the purposes for which they are intended, being ensured the processing and protection in an appropriate and diligent way, the confidentiality and integrity of these data, through appropriate technical and organizational measures.

Personal data may be transmitted to third parties, namely the entity funding the research project, solely for the purposes specifically established. In this sense, whenever the transfer of personal data to countries outside the European Union and/or international organizations is necessary, compliance with the applicable legal provisions is ensured.

You have the right to request access, rectification, elimination, limitation of processing, the right to object and also data portability (if technically feasible), through the e-mail address: dpo@fciencias-id.pt. You also have the right to lodge a complaint with the National Data Protection Commission.

For more information, we recommend consulting the Internal Rules of Data Protection of FCiências.ID - Association for Research and Development of Sciences at <https://fciencias-id.pt/>.

1. **Time limits for the appeal procedure:** In case of negative decision, the candidates have 10 business days, after the date of announcement of the results of the candidates’ evaluation, to pronounce their disagreement in accordance with the *Código do Procedimento Administrativo*. Appeals against the final decision may be submitted to the Administration Board of FCiências.ID (fciencias.id@fciencias-id.pt) within 15 business days after the notification date.

**Note 1:** The documents that prove the entitlement of the academic qualifications and diplomas can be dismissed during the application period and replaced by a declaration on their honour from the applicant ([Minuta PT](https://fciencias-id.pt/sites/fciencias-id/files/%28Declara%C3%A7%C3%A3o%20sob%20Compromisso%20de%20Honra%29%20-%20Candidatura.docx), [Minute EN](https://fciencias-id.pt/sites/fciencias-id/files/%28Declaration%20of%20Honour%29%20-%20Application%20-%20EN_0.docx)). Their delivery is mandatory for the fellowship contractualization.

**Note 2:** Please note that - higher education degrees and diplomas awarded by foreign higher education institutions need to be recognized by a Portuguese higher education institution, pursuant to the [Decree-Law nr. 66/2018](https://dre.pt/web/guest/pesquisa/-/search/116068880/details/maximized?res=en) (August 16) and the [Ministerial Order nr. 33/2019](https://dre.pt/web/guest/pesquisa/-/search/118484592/details/normal?q=portaria+33%2F2019) (January 25). The presentation of the recognition certificate is mandatory for contract signature. More information can be obtained at: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>.